CCTV Privacy Notice – 14th July 2026

Why we use CCTV

thestudio operates CCTV systems throughout its venues to help maintain the safety and security of delegates, visitors, employees, contractors and property.

How we use CCTV

CCTV may be used to:

- protect the safety of individuals;
- prevent and detect crime;
- investigate incidents;
- protect property;
- assist with legal or regulatory obligations where appropriate.

Lawful Basis

CCTV is processed in accordance with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

Our lawful basis for processing CCTV is our legitimate interests in maintaining the safety and security of our venues.

How long we keep CCTV

CCTV recordings are retained only for as long as necessary.

Our systems automatically overwrite the oldest recordings when storage capacity is reached.

Retention periods vary between venues and may change over time depending upon:

- number of cameras;
- recording resolution;
- activity levels;
- available storage capacity.

Where footage is required for legal proceedings, insurance claims, investigations or Subject Access Requests, relevant recordings may be retained for longer.

Accessing your personal data

If you believe you appear within CCTV footage, you may request access to your personal data.

Please provide:

- venue;
- date;
- approximate time;
- description of yourself;
- details of the incident.

This helps us locate the relevant footage.

How access is provided

Where CCTV contains images of other identifiable individuals, access will normally be provided by way of a supervised viewing.

This allows individuals to exercise their rights whilst protecting the privacy rights of others.

Copies of CCTV recordings will not normally be provided where disclosure would reveal the personal data of other identifiable individuals.

Contact

If you wish to make a CCTV request or have questions about this notice, please contact us via www.thestudio.co.uk